

COLLEGE OF ENGINEERING & COMPUTER SCIENCE  
EXECUTIVE COMMITTEE

December 11, 2006

10:00 a.m. / S&E 309

Meeting Notes

Present: K Stevens, G Rowan, S Morgera, C Halle, O Masory, A Zilouchian, M Ilyas, P Scarlatos, G Salivar, B Coto, N Erdol, M Dhanak, S Schlossberg, A Gault

Absent: B Furht (in India)

**K Stevens** Proposals from architects and engineering services are due to the University by December 18. Proposals for construction management will come in early January. After that, the Dean will ask for input from the faculty.

**G Rowan** Collective Bargaining Agreements will be presented to the faculty for a vote. The raises are .5 % merit, .75% for equity. The Equity Committee needs to be elected. There is time, but it needs to be done. Each department needs to elect a member. Committee members are eligible for equity. The criteria need to be made available to the faculty prior to decisions. As in the past, we have to use 3 years of performance appraisals for equity. On the merit, it is based on one year performance appraisal. Gyll will send out the rules used last year. Those with the same performance appraisal had to get the same percent on merit. The person must be in unit by May 1, 2006. (1.25 will be coming to the colleges -- .5 for merit and .75 for equity.)  
Federal grants are not supposed to be used to pay fees. Students are responsible for the fees. Graduate Studies is working on a letter to students to make this more clear. For students that you have currently committed to, you may have to increase their pay. We pay students through the Masters, \$15,000. After they pass the qualifying exams, they get \$20,000. N Erdol asked how this is determined. Gyll said our college pays the highest in the University. The Dean asked Dr. Zolouchian to check into this regarding what the policy is. The Dean would like some uniformity within the college.

**S Schlossberg** The reception for graduates on Friday was very nice. Also commented that the College Holiday Party was great.  
Her office is starting to advertise for Engineering Scholars for the summer.

**C Halle** The University is asking each college to submit marketing plans for the year by the end of December. Please be aware that you need to use the new logo.

- B Coto** There was an article in the Boca Raton News about FAU joining the LAGRID.  
The Benevon tour went really well. We will be doing these 2 or 3 times a month.  
She met last week regarding the Guatemala Project. The students did really well.
- N Erdol** There will be a faculty meeting in January. She met Ron Klein at the AEA meeting.
- G Salivar** Those teaching Fundamentals of Engineering have met and now have a little more uniformity across the departments. Dr. Schlossberg has a session in the Fall that is by itself. This Fall there were 28 students overridden into the sections. Dr. Salivar will talk to Freshman Advising to hold the overrides down. In the future he wants to see less front-loading on these courses. Ed I and II uniformity is important also. Discussion followed.
- A Gault** Will be burning Coop CD's that will go out next week. There are 300 companies.
- A Zilouchian** We can support 8 new students on the Dean's TA. There are 20 continuing. Evaluations for TA's from last year are coming this week. He asked everyone to please complete.  
The Graduate Council is discussing a forgiveness policy in cases of students receiving a D or F.
- M Ilyas** There will be a meeting either this week or next regarding enrollment for Spring.  
He asked that the chairs please send in the requested information about rooms, facility, etc. He has only received from 2 chairs.  
Also requested everyone to update their espeak list. Please send in any changes.  
January 19 is the equipment request deadline.  
We need a faculty meeting for the new procedures for research grants. This needs to happen as soon as possible – early in the Spring semester.  
Researcher of the year guidelines: applications will be due mid-February.  
The Division of Research presents Lunch and Learn Seminars. Dr. Ilyas wants our college to present at one of these lunches. We are also doing our own lectures. If anyone has ideas, please share with Dr. Ilyas.
- C Glazer**  
**K Stevens** The Dean and Colleen talked about the events coming up in 2007 – there will be Brown Bag Lunches in departments, Bagels with the Dean, and other events. There will also be a new communication through espeak from the Dean.

**K Stevens** Our College now has responsibility for the Center for Electronic Communication. Tomorrow we will host a luncheon with an outside consultant.

Enrollments have been updated for Spring. We should know soon what the shortfall will be for the University. The BS/MS program is really picking up for us.

**Enjoy the Holidays!**

Recorded by:  
Colleen Glazer  
Executive Secretary  
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